



*Are you looking to hire Indigenous Peoples?*

## Ottawa Aboriginal Coalition Career Fair 2025 Employer Registration

LIMITED SPACE – **DEADLINE TO APPLY IS FRIDAY, AUGUST 15, 2025**

### Key Information:

Date: Thursday, October 23, 2025  
Time: 11 AM – 4 PM  
Location: Ottawa Convention Centre  
Address: 200 Coventry Road, Ottawa ON

Online Employer Application Form: [www.form.jotform.com/251604835115250](http://www.form.jotform.com/251604835115250)

### Building Urban Indigenous Ottawa

Rooted in tradition and guided by the wisdom of our Elders, this year's Career Fair offers employers a unique opportunity to connect meaningfully with Indigenous job seekers in a space built on respect, relationship, and reciprocity. The day opens and closes in ceremony with the OAC Elders Circle, reminding us that this gathering is not just about employment — it's about building futures together.

As an employer, you are invited into a welcoming environment where connection with Indigenous community members happens at your booth, in workshops and at the marketplace. The 2025 Career Fair is highlighting multiple streams of employment — working within Building and Trades, Early Childhood Education, upcoming Violence Against Women Shelter, all levels of government and other jobs — all reflecting the diverse skill sets and career paths Indigenous community members are pursuing.

Come and join us to meet passionate job seekers, build relationships and community and experience. With special guest speakers and the presence of Elders, this is more than a recruitment event — it's a shared commitment to reconciliation, representation, and creating spaces where Indigenous talent is seen, respected, and supported.



## Employer Application

Organization:

Contact Name:

Address:

Phone:

Email:

Website link to your organization's employment opportunities/careers web page:

\*Please attach your organizations logo with the application

### Other Social Media Links:

Facebook:

LinkedIn:

Instagram:

### OAC Employment Hub Job Board:

All Employers will be listed on the OAC Employment Hub Job Board. The Job Board provides job seekers with a direct link to your organization's employment opportunities/careers website page. Postings will begin in September 2025. To view the OAC Employment Hub Job Board, visit [www.ottawaaboriginalcoalition.ca/job-board](http://www.ottawaaboriginalcoalition.ca/job-board).

### Employer Costs:

The Employer Fee includes one 6-foot table and two chairs in an 8x10 space. A sliding scale has been developed based on the type of organization. If you need assistance with fee determination let us know.

- ☐ United Way IELAT members: \$200.00
- ☐ Indigenous Not-for-Profit Organizations: \$200.00
- ☐ Not-for-Profit Organizations: \$300.00
- ☐ Government and For-Profit: \$500.00



### Donation to the OAC for this Event:

We will donate the following amount: \$

☐ We will contribute to the Door prizes.

- Gift basket
- Gift Certificates

### Additional Needs or Requirements:

- ☐ Electrical outlet (limited availability)
- ☐ Wall space behind the booth (limited availability)
- ☐ Other notes or accommodations:

**We will do our best to accommodate, however these are not guaranteed.**

If you have any questions, concerns, or need guidance, please connect with the right contact person below:

- Registration: Julie Aziz  
[admincoordinator@ottawaaboriginalcoalition.ca](mailto:admincoordinator@ottawaaboriginalcoalition.ca)
- General Inquires: Kayla Melanson  
[projectsupport@ottawaaboriginalcoalition.ca](mailto:projectsupport@ottawaaboriginalcoalition.ca)

For FAQ and General information please follow this link: [Career Fair Information](#)

**SUCCESSFUL APPLICANTS WILL BE NOTIFIED IN THE WEEK OF AUGUST 25.**

At that time, we will follow up with you about your specific needs and payment to the OAC Career Fair.